

PROSPECTUS

Session: 2025 – 2026

(for Higher Secondary Course)



DEMOW COLLEGE

(Re accredited by NAAC)



Demow, Sivasagar, Assam PIN: 785 662

College Website:

www.demowcollege.com

E-mail:

demowcollege@gmail.com

Prepared by **Prospectus Committee** comprising of the following members:

Chairperson : Dr. Krishna Jyoti Handique

Coordinator : Mr. Palash Sarma, Assistant Professor

Members :

Mr. Pabitra Gogoi, Vice Principal

Dr. Wakidur Rohman, Librarian cum Coordinator, IQAC

Mr. Salman Hussain, Assistant Professor

FROM THE PRINCIPAL'S DESK



Dear Students,

Congratulations to you all on completing the Board and Council examinations. At the very outset, I would like to thank you for choosing our College for the building of your career. I welcome you to Demow College, a premier higher educational institution of the locality. Our College plays a vital role in the livelihood and personality development of the students. The co-curricular and extracurricular activities are designed especially for you to make yourself self-motivated throughout your journey towards life. We impart the values of time management, discipline, punctuality and humanistic values for the all-round development of students. We are proud of the outstanding teaching staff engaging students in many exciting learning opportunities. We are committed to providing quality education by equipping our students with skills, confidence and a positive approach. The College is relentlessly striving to observe and maintain academic excellence. We believe in the overall growth of our students. We strive to impart knowledge and skill with an intermingling of values. Keep in mind what you are doing now; you are doing for tomorrow. You are building a portfolio of knowledge and skills pertinent to your vision of your future in the world. Nonetheless, training for tomorrow is about empowering yourself. The prospectus introduces you to Demow College and provides detailed information on courses offered, fee structure, general rule, eligibility criteria, etc. I advise you to read this document carefully, and once you join, I anticipate you to cooperate with our mission of providing a new dimension to education. Finally, I would like to thank you for choosing our College for the building of your career.

Dr. Krishna Jyoti Handique
Principal
Demow College

PROFILE OF THE COLLEGE

Demow College was established on 26th July, 1970 at the initiative of enlightened public and a few distinguished educationists and social activists of the locality.

Demow College was brought under Deficit Grants-In-Aid system in the year of 1985 and was provincialized in the year of 2005. Currently, the college stands for quality and excellence in higher education.

Demow college is affiliated to Dibrugarh University. For the Higher Secondary courses, the college strictly follows the course structure designed by the Assam Higher Secondary Education Council. With strength of more than thirteen hundred students and 19 teaching faculty members, Demow College is one of the premier institutions of higher education of Sivasagar district in Upper Assam. For the last 55 years, the college has been offering yeoman's service to the cause of higher education. The healthy academic atmosphere of the college, its quality education, good results as well as the personal care and guidance by the teaching faculty attract the students from far and wide and even from remote places. The first cycle of assessment & accreditation of the college by National Assessment and Accreditation Council (NAAC) was done in 2003. The college fraternity has been striving hard to translate the dream of the institution into reality. The second cycle of assessment & accreditation by NAAC was done in 2017 and the college was awarded 'B' Grade by the same.

Mission

The mission of Demow College is simple yet profound: to provide accessible, quality education to the youth of rural communities. Through a commitment to excellence in teaching and learning, the college aims to equip students with the knowledge, skills, and confidence they need to thrive in an ever-evolving world. By fostering a supportive and inclusive environment, Demow College strives to nurture the talents and aspirations of every student, regardless of their background or circumstances.

At the core of its mission is a dedication to community development. Demow college recognizes the transformative power of education in uplifting entire communities, and it actively engages in initiatives that promote social welfare, environmental sustainability and economic growth in the rural areas it serves. The institution empowers its students to become agents of change and contribute to the overall development of the nation.

VISION

Demow College envisions a future where every young person has the opportunity to fulfil their potential and contribute meaningfully to society. It envisions a world where education is not just a privilege but a fundamental right, accessible to all, regardless of geographical location or socio-economic status. Central to its vision is the idea of holistic development in keeping with the objectives of the National Education Policy (NEP) 2020. Demow College aims to cultivate the values of empathy, integrity and resilience among its students. It envisions graduates who are not only well-equipped for the demands of the professional world but also committed to making a positive difference in their communities.

Furthermore, Demow College aspires to be a hub of innovation and research, driving progress and prosperity in rural areas. It has taken steps to collaborate with local industries, government agencies, and non-profit organizations to harness the potential of rural talent and address their unique challenges. By fostering a culture of entrepreneurship and creativity, the college aims to spur economic growth and create sustainable livelihoods for the rural communities. Demow College remains a shining example of the transformative power of education in unlocking human potential and building a more equitable and prosperous society.

LOCATION AND COMMUNICATION

The college is situated at Demow in the district of Sivasagar, 300 meters away from the NH 37. It is 22 kilometers away from the district headquarter Sivasagar and 23 kilometers west of Moran and is well-connected by Assam State Transport Corporation (ASTC) bus services and private carriers.

ACCOMMODATION

There is one well-equipped Girls' Hostel in the college having capacity to accommodate 20 nos. of girls situated near the main campus. There is a provision for separate accommodation for boys.

ENVIRONMENT

The college buildings are quite eye-catching. With buildings situated in two campuses, a well-equipped library, a faculty building and a campus full of shade trees, the college displays an irresistible and appealing look. Demow College can surely boast of a healthy and serene campus environment. With the active cooperation of the office staff having a sense of belonging to the institution, the college authority and the teaching community are committed to serve the institution and the student community to their best.

COURSES OFFERED

A. Regular Courses

Sl. No	Course	Intake Capacity	Remarks
1	Higher Secondary in Arts	400	

Higher Secondary (Arts)

Sl. No	Compulsory Subjects	Sl. No	Elective Subjects	Remarks
1	English	1	Economics	A student can take any four out of the elective subjects
2	MIL (Assamese) /Alternative English	2	Education	
		3	History	
		4	Political Science	
		5	Sociology	
		6	Advance Assamese	

B. Additional Courses and Services

i. Short-term/Add on/Self-financed Certificate/Diploma Courses/Programmes

Sl. No	Course	Duration
1	YOGA	6 Months
2	Application of Assamese Language in Computer	6 Months
3	Computer Learning Programme (CLP)	3 Months
4	Computer Learning Programme (CLP)	6 Months
5	Performing Arts	6 Months
6	Beauty Care	6 Months

ii. Services

Sl. No	Service	Coordinator	Remarks
1	NCC	Mr. Palash Sarma	CTO
2	NSS	Dr. Hemanta Konch	Programme Officer
3	Cloth Banking Service	Ms. Dipa Sarmah	
4	Gym & Yoga	Mr. Salman Hussain	
5	Self Defence Training (for Girls)	Ms. Gunamoni Gogoi	
6	Community Archive	Mr. Palash Sarma	
7	KKHSOU Study Centre	Mr. Pabitra Gogoi	
8	Disaster Management Service	Mr. Palash Sarma	
9	Vermi-Composting Plant	Mr. Dipankar Goswami	
10	Green House	Mr. Dipankar Goswami	
11	Eco Club	Dr. Wakidur Rohman	
12	Reader's Club	Dr. Wakidur Rohman	
13	Electoral Literacy Club	Mr. Kiron Jyoti Das	

FACILITIES PROVIDED BY THE COLLEGE

Sl. No	Facility
1	Green and pollution free campus
2	Indoor Stadium
3	Sports facilities for outdoor games
4	Well organized library service
5	Additional computer education
6	Conference/Seminar Hall
7	Smart Class Room
8	Canteen
9	Hostel for Girls
10	Hostel for Boys

11	Pure drinking water
12	Walking zone
13	Health care unit
14	Child care
15	Systematic parking space
16	Separate common room for boys and girls student
17	Teachers' Common Room

National Cadet Corps (NCC)

NCC aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. The NCC Unit of Demow College is under 10 Assam BN NCC, Dibrugarh. It has been offering NCC service in Army Wing. The Enrolment strength of the wing is of 29 cadets. The cadets of the wing actively take part in different camps organized by the units and got awarded. Apart from their camp activities, they also take part in various functions and activities organized by Demow College like admission, Freshman Social, College Week, College Election, Republic Day, Independence Day etc. It is a matter of pride that more than 100 cadets from this unit have been placed in different military, para-military, police and forest services.

National Service Scheme (NSS)

NSS was launched aiming at creating social consciousness among the youths with the objective of "Personality development of the students through community service". The NSS unit of Demow College is actively involved in different societal and community services such as organizing medical camps in nearby areas, attending to floods victims, cleanliness drive, distribution of sanitary pads among the girl students of the nearby schools etc. Presently the college has one NSS Unit with a volunteer strength of 100.

MEDIUM OF INSTRUCTION

Assamese and English

ADMISSION PROCEDURE AND FEE STRUCTURE

Admission to HS (Arts) for the session 2024-2025 will be held through **Darpan** portal. The link for the admission portal is <https://darpan.ahseconline.in/>.

Courses	Total Fees	Remarks
Higher Secondary (Arts)	Admission Fee as per Govt. notification. It will be notified in the College Website and the College Notice Board prior to the date of Admission.	Free admission will be permitted to the EWS students as per guidelines issued by the Govt. of Assam.

CO-CURRICULAR ACTIVITIES

The college considers extension activities as the Third Dimension of the institution and treats it to be as important a mission as teaching and character-building. The college has been taking up extension programme such as health awareness programmes and enhancing student enrolment in primary schools. The expenditure of such programmes is met by the college authority out of its fund and financial assistance from the government, if made available. Through various societies and clubs like Performing Arts, Cinema and Dramatics Club, Readers' Club etc., the students are encouraged to take part in various co-curricular activities such as debate, quiz, extempore speech, drama, dance, sports etc.

Student Induction/Counselling

Student Induction/Counselling held during first week of every new session for newly admitted students of H.S. and B.A. courses. It is mandatory for all students to attend the programme. Induction with the parents follows during the first month of admission.

STUDENTS' UNIFORM

- For Boys: White Shirt and Navy Blue Trousers.
- For Girls: White *Salwar* and White *Kamiz* with Navy Blue border and Navy Blue *Dupatta* or *Mekhela-Chador* with Navy Blue border.

IDENTITY CARD & BADGE

Students are entitled to students' travelling concession on production of the identity card as per rule. Every bonafide student is issued on identity card & a badge at the time of getting admission into this college. The students are expected to be in proper uniform while in the college campus.

GENERAL RULES FOR MAINTENANCE OF DISCIPLINE

- i. Societies and associations of the college shall be subject to guidance and control as the college authority may deem fit and proper from time to time.
- ii. Only those societies recognized by the college authority may avail of the facility to use the college campus.
- iii. Students having minimum 80% attendance in the class (on an average) and regularly appearing in the internal examinations shall only be allowed to sit for final examination.
- iv. Any of the following acts by the students shall be considered to be a major offence:
 - a) Damaging, defacing or devaluating any college property
 - b) Habitual irregularity

- c) Violence of prescribed code of conduct
- d) Any form of ragging etc.

N. B. All powers of maintaining of discipline are vested with the Principal and his decision shall be final.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) has been monitoring 'Quality Education' and adopting various steps through different criteria as directed by National Assessment and Accreditation Council (NAAC). It has established a bridge with the Alumni, Guardian and Public for greater interest of the development of the student community as well as the neighborhood. The IQAC organizes various programmes in the institution and awareness programmes in different areas of the locality for the betterment of the society. The IQAC also monitors the career-oriented programme provided to the students in various fields from time to time.

COLLABORATION WITH OTHER INSTITUTIONS/ORGANIZATIONS

The college has signed MoU with the following organizations/institutions:

1. Signed MoU with Rudrasagar Silk Ltd., Sivasagar under IID to provide training to the students on Entrepreneurship Development and Skill Development.
2. Signed MoU with The Assam Kaziranga University, Jorhat, Assam for conducting academic and administrative staff and students exchange programme; to organize Faculty Development Programme (FDP); Skill Based Training; Education and Placement for Students; Exchange programme of sports and cultural activities.
3. Signed MoU with HCDG College, Nitai Pukhuri, Assam for exchange of academic programme and collaboration.
4. Signed MoU with Sivasagar Polytechnic Institute, Nitai Pukhuri, Assam for exchange of academic programme and collaboration.
5. Signed MoU with Bir Lachit Borphukon College, Sivasagar, Assam for development of academic programme and collaboration.
6. Signed MoU with Demow Badminton Association, Demow, Sivasagar for collaboration in the development of the sport among the students.
7. Signed MoU with Assam Science Society, Demow Branch, Sivasagar for collaborative effort towards eradication of prejudicial customs among the people of surrounding communities and to organize programme on academic, socio-economic development of the communities.

COLLEGE MANAGEMENT

Demow College has been administered under an Apex Body namely Demow College Governing Body consisting of the President, Principal as Secretary, Hon'ble Vice Chancellor's Nominee and Members. Apart from formulating the policies for smooth functioning of the institution, it looks after the proper implementation of the same.

OFFICE MANAGEMENT

Office management is equipped with interlinked computer facilities. Technically skilled office staff operates the financial, official and examination related matters and the interlinked computer system. The office of the administrative staff is closely attached to the Office of the Principal that makes communication more convenient.

Administrative Staff

Principal: Dr. Krishna Jyoti Handique, M.A., Ph.D.

Vice-Principal: Mr. Pabitra Gogoi, M.A.

Office Staff

1. Mr. Bubul Dehingia, B.A. (Sr. Assistant)
2. Mr. Satyajit Duwarah, B.A. (Jr. Assistant, Non-Sanctioned)

Grade IV Staff

1. Mr. Deoram Mili
2. Mr. Debajit Gogoi (Non-Sanctioned)
3. Mr. Nilakantha Mirdha (Contractual)
4. Mr. Suruj Dehingia (Contractual)
5. Ms. Dipajyoti Phukon (Contractual)
6. Mr. Riku Konwar (Contractual)

Library Staff

1. Dr. Wakidur Rohman, M.L.I.Sc., LL.B., Ph.D. (Librarian)
2. Mr. Jibon Gogoi (Lib. Bearer)
3. Ms. Nikumoni Borgohain, M. Lib.I.Sc., PGDCA (Library Assistant, Contractual)

The Faculties and Faculty Members

A. Department of English

1. Dr. Lengdon Chetia, M.A., M.Phil. B.Ed., Ph.D., Asstt. Professor and Head of the Department
2. Ms. Shabnam Richa Sonowal, M.A., Asstt. Professor
3. Ms. Angkrita Chetia, M.A., Asstt. Professor

B. Department of Assamese

1. Ms. Juri Kotoky, M.A., M. Phil., Asstt. Professor and Head of the Department
2. Ms. Gunamoni Gogoi, M.A., M. Phil., Asstt. Professor
3. Dr. Hemanta Konch, M.A., M. Phil, Ph.D., Asstt. Professor
4. Vacant
5. Vacant

C. Department of Economics

1. Ms. Dipa Sarmah, M.A. Associate Professor and Head of the Department
2. Mr. Salman Hussain, M.A., Asstt. Professor
3. Ms. Parishmita Gogoi, M.A., M. Phil, Asstt. Professor

D. Department of Political Science

1. Mr. Pabitra Gogoi, M.A., Asstt. Professor and Head of the Department
2. Ms. Dulu Rani Phukon, M.A., M. Phil., Asstt. Professor
3. Mr. Kiron Jyoti Das, M.A., Asstt. Professor

E. Department of History

1. Mr. Palash Sarma, M.A., M. Phil., Asstt. Professor & Head of the Department
2. Ms. Bandana Bargayari, M.A., M. Phil., Asstt. Professor

F. Department of Sociology

1. Mr. Upen Gogoi, M.A., Asstt. Professor and Head of the Department
2. Ms. Racheal D Sangma, M.A., M. Phil., Asstt. Professor
3. Mr. Dipankar Goswami, M.A., Asstt. Professor
4. Vacant

G. Department of Education

1. Ms. Mondira Mohan, M.A., M. Phil., Asstt. Professor and Head of the Department
2. Dr. Jasmine Boruah, M.A., M. Phil., Ph.D., Asstt. Professor (Non-Sanctioned)

