

ACADEMIC AND ADMINISTRATIVE AUDIT

ACADEMIC YEARS: 2022-2023, 2023-2024



DEMOW COLLEGE
DEMOW, SIVASAGAR, ASSAM

VISION OF THE DEPARTMENT

- The department aims at providing equitable, accessible and value-based education for holistic development catering to the needs of the student fraternity.
- The department also aims to produce global citizens who are able to speak and write English with eloquence and clarity.
- Furthermore, the department intends to administer the spirit of critical thinking and reasoning into the minds of the students to nurture a vibrant perspective about their life and society.



MISSION OF THE DEPARTMENT

- **Comprehensive Education:** Provide holistic academic programs covering all aspects of English language and literature.
- **Skill Development:** Focus on enhancing reading, writing, speaking, and listening skills in English.
- **Cultural Understanding:** Foster understanding and appreciation of various cultures through literary exploration.
- **Professional Preparation:** Equip students with communication skills and a global perspective to succeed in their chosen careers.



	Name of Program	Intake capacity
	B.A (2022-23)	50 (Major)
	B.A (2023-24)	50 (Major)

Name of Program	Year	No. of Applications received
B.A	2022-23	05
B.A	2023-24	09

Year	Total Enrollment	Faculties	Student Teacher Ratio
2022-23	4	4	1 : 1
2023-24	8	3	2.7 : 1

Students Enrollment (Program wise):

Program	From the State where University is located	From Other states of India	NRI Students	Foreign Students	Total
B.A	04 (2022-23)	NIL	NIL	NIL	04
	08 (2023-24)				08

No. of Students graduating: (Program wise):



Year	Program	Female	Male	Total
2022-23	B.A	05	NIL	05
2023-24	B.A	05	NIL	05

FACULTY STRENGTH AND SPECIALIZATION

Sr. No.	Name	Designation	Highest qualifications	Specialization
1.	Dr. Lengdon Chetia (HOD) (2022-24)	Assistant Professor	M.A., M.Phil, PhD.	Linguistics and Stylistics
2.	Dr. Binoy Chetia (2022-23)	Assistant Professor	M.A., M.Phil, PhD.	English Language Teaching
3.	Shabnam Richa Sonowal (2022-24)	Assistant Professor	M.A.	Indian Writing in English
4.	Nayana Das (2022-23)	Assistant Professor	M.A	Indian Writing in English
5.	Angkrita Chetia (2023-24)	Assistant Professor	M.A	Women and Literature

FACULTY WORK DATABASE

(2022-2023, 2023-2024)

SL. NO	NAME	INDUC TION	REFRE SHER	FDP/PD P	SEMIN ARS ATTEN DED	PAPER S PRESE NTED	WORK SHOPS ATTEN DED	SYMPO SIA ATTEN DED	PAPER PUBLU ICATIO NSBOO K	BOOKS EDITE D/PUBL ISHED
1	Dr. Lengdon Chetia	-	2	4	3	3	-	-	5	1
2	Shabnam Richa Sonowal	1	0	4	6	5	1	0	2	0
3	Angkrita Chetia	2	0	1	4	4	1	0	7	0

STUDENT MENTORING

Year	Name of Mentor	No of Mentees
2022-23	Dr. Lengdon Chetia	65 (Including Major & Non- Major)
2022-23	Dr. Binoy Chetia	65
2022-23	Shabnam Richa Sonowal	60
2022-23	Nayana Das	60

Year	Name of Mentor	No of Mentees
2023-24	Dr. Lengdon Chetia	59 (Including Major and Non- Major)
2023-24	Shabnam Richa Sonowal	58
2023-24	Angkrita Chetia	58

PLACEMENT DETAILS

Name of student	Email	Ph. No	Designation	Present employer	Employer address
Poli Devi	polidevi2004@gmail.com	8822612026	Apprenticeship Trainee	MSME-Technology Centre, Guwahati	AmingaonGuwahati
Shiva Prashad Borgohain	borgohainshivaprosad@gmail.com	6003747070	MTS	MRM HS	Bongogain MRM HS, Dumerguri
Ainu Begum	ainubegum3@gmail.com	8011489123	UKG Teacher	Doon Junior and Kids School	Demow Sukafa Nagar
Sunita Koiri	sunitakoiri1998@gmail.com	8133013165	Primary teacher	Assistant teacher at Hemchandra Borgohain Model English High School	Demow
Amrit Sahu	amritsahudemow@gmail.com	8136069223	Business	Business Digital Computer Institute	Demow
Babul Masua	babulmasua30@gmail.com	8638180894	CIM Community (Instructor Mobilizer)	Pratham Education Foundation	Christianbosti , Guwahat

DEPARTMENTAL ACTIVITIES

- A Two-day Awareness Camp cum Workshop on “Career opportunity and Personality Development” by Prodyumna Phukan- Founder, Ronn-o-Koushal on 4-5 January, 2022.
- A Popular Talk on “Role of Teachers and Students as envisaged in NEP, 2020” by Dr. Protim Sharma, Dikhowmukh College on 08.9.2022.



DEPARTMENTAL EVENTS

- A Meeting on Spoken English/Communicative Skill on 27.04.23
- A One Day workshop on “Developing Growth Mindset” by Dr. Pranjal Buragohain, Dibrugarh University on 16.8.2023.
- Observation of World Social Work Day organized by Department of Sociology in collaboration with Department of English on 19 March, 2024.
- World Poetry Day organized by All Assam Poetic Society, Demow Branch in collaboration with Department of English and Department of Assamese on 21 March, 2024.
- Celebration of World Book Day on 23 April, 2025.

DEPARTMENTAL EVENTS/ACTIVITIES



DEPARTMENTAL EVENTS/ACTIVITIES



INTRA-DEPARTMENTAL ACTIVITIES

- Celebration of Rabha Diwas on 20.6.2022
- Seminar presentation by students on 20.06.2022
- Group discussion by students on 20.09.2023
- Departmental Farewell on 04.05.2023
- Parent-Teacher Meet on 07.10.2023

INTRA DEPARTMENTAL ACTIVITIES



INTRA DEPARTMENTAL ACTIVITIES



Farewell, 2023

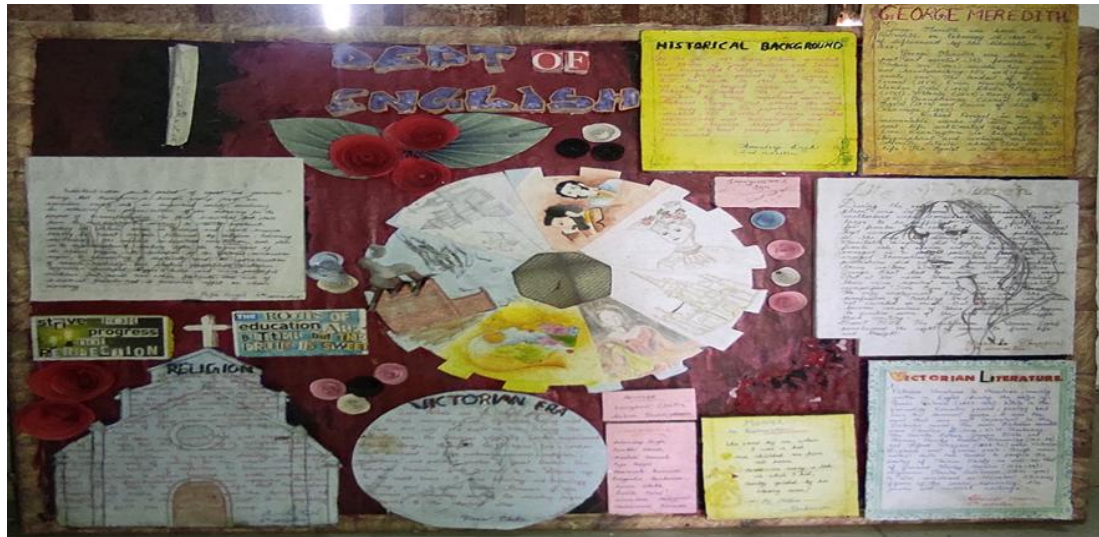


Farewell, 2022



Departmental Outing

DEPARTMENTAL MAGAZINE



DEPARTMENTAL LIBRARY

The Departmental Library of the English Department at Demow College serves as a hub of resources and knowledge for students and faculty interested in English literature, language studies, and related fields.

Collection: The library boasts a diverse collection of over **135** books, covering a wide range of topics including classic and contemporary literature, literary criticism, linguistics, poetry, drama, and fiction. Additionally, the collection includes reference materials such as dictionaries, encyclopedias, and literary journals, providing comprehensive support for scholarly endeavors and academic research.



DEPARTMENTAL INITIATIVES

Certificate Course on Spoken English

Duration: Six Months

- Tuesday: 02:00p.m-03:00p.m
- Saturday: 12:00p.m- 01:00p.m
- Total Interactive Class Hours: 16 hours
- Mode: In-person interactive classes complemented by online videos, WhatsApp assignments, and other learning platforms.
- Fee: Free
- Eligibility: Open to all the students of Demow college



Spoken English Course

Functional English for Effective Communication

FREE

Starting from May, 2024

Wednesday and Saturday
2:00pm-4:00pm

Language Lab,
Demow College

For further information,
contact the Department of English.

ICT Integration in English Classes at Demow College

- Over the past five years, the Department of English has conducted ICT classes to enhance the learning experience of students and prepare them for the digital age. These classes have been integrated into the curriculum and delivered through various methods to engage students effectively.
- Digital Classes
- PowerPoint Presentations
- Educational Videos
- Internet Utilization

ICT BASED CLASS RECORDS



LANGUAGE LAB

- The Language Lab at Demow College, Sivasagar is a hub for honing spoken English and communication skills. Equipped with state-of-the-art technology, it offers immersive learning experiences through interactive modules, role-plays, and audiovisual aids. Students benefit from personalized feedback and guidance, fostering confidence and fluency in language proficiency. With a dedicated team of instructors, the lab ensures a dynamic and engaging environment conducive to effective language learning.



SWOC Analysis

A. Strength:

- 1. Dedicated Faculty: The department boasts a team of experienced and dedicated faculty members committed to student success.
- 2. Rich Curriculum: A well-rounded curriculum that includes both classical and contemporary English literature, language skills, and critical analysis.
- 3. Supportive Environment: A supportive academic environment that encourages student participation and growth.
- 4. Extracurricular Activities: Active engagement in extracurricular activities such as literary clubs, debate societies, and workshops to enhance language skills.

B. Weaknesses

- 1. Language Barrier: Many students come from vernacular medium schools, leading to difficulties in understanding and fluency in English.
- 2. Lack of Exposure: Students from rural areas often lack exposure to English outside the classroom, limiting their practical language application.
- 3. Limited Resources: Insufficient access to advanced learning resources such as English language labs, extensive libraries, and online learning tools.
- 4. Parental Awareness: Parents of students may not be fully aware of the importance of English proficiency, leading to a lack of support at home.

C. Opportunities



- 1. Language Workshops: Implementing regular language workshops and bridge courses to help students improve their English proficiency.
- 2. Community Engagement: Creating community programs to raise awareness among parents about the importance of English in modern education and career prospects.
- 3. Technology Integration: Leveraging technology through online courses, language apps, and digital libraries to provide students with additional learning resources.
- 4. Collaborations: Establishing collaborations with other institutions and organizations to provide students with broader learning opportunities and exposure.

D. Challenges



- 1. Rural Background: Students' rural background often results in a gap in foundational English skills, requiring additional remedial education.
- 2. Vernacular Medium: Transitioning from a vernacular medium to English-medium education poses significant challenges in comprehension and communication.
- 3. Parental Support: Limited parental support and understanding of academic needs can hinder student progress.
- 4. Resource Constraints: Financial and infrastructural constraints may limit the department's ability to provide modern educational resources and opportunities.

FUTURE PLANS

- To continue the present teaching and research activities
- To introduce Spoken English course
- To start Post graduate course
- To develop the departmental library with more reference books.
- To bring more visiting lecturers in order to inspire the student community and to generate interest in the language.
- To organize seminars, workshops, etc.
- To visit more schools and colleges as a part of academic extension program.
- To improve the Communication and Comprehension Skills in English among the students.
- To create awareness and motivate the students regarding the importance of English.
- To use more Audio-visual equipment such as over-head projector(OHP), smart-boards, CDs, Internet, Power-Point presentations.



THANK YOU.