


DEMOW COLLEGE
DEMOW, SIVASAGAR, ASSAM

APPLICATION FORM FOR PROVISIONAL CERTIFICATE

To

The Principal,
Demow College, Demow

Date :

Through the Head of the Department, _____
Demow College, Demow

Sir

I have the honour to request you kindly to issue me an Provisional Certificate. I have passed the _____ Examination held in the year _____ under Roll _____ No. _____ Registration No. _____ in _____ Class / Division with Honours / Major / Distinction in _____.

This is for favour of your kind consideration.

Postal Address :

Yours faithfully,

*Village: _____

*P.O.: _____

*Sub-division: _____

*District: _____

*PIN : _____

**(Signature of the candidate)*

*Name: _____

*Father Name: _____

*Contact No.: _____

R U L E S

1. All applications for Provisional Certificate must be forwarded by the Head of the Department from which the candidate passed.
2. Self-attested copies of University Registration Card, Mark-sheet and Admit Card of Final Year/ Semester examination must be enclosed.
3. **FEE :**
 - (i) For Provisional certificate **200/-** (*Rupees Two hundred*) only, to accompany with the application by Bank deposit form in favour of the Principal & Secretary, Demow College payable at **Punjab National Bank**, A/C No. .0559010138222 (IFSC Code: PUNB0055920).
4. **The Original copy of the Bank deposit receipt is to be enclosed.**
5. The application must be complete in all respects and should be duly filled in all columns to be submitted along with prescribed fee, otherwise it will be summarily rejected without further communication.
6. **The provisional Certificate may be handed over to the candidate or to person duly authorized by the candidate whose signature is attested by the candidate.**
7. The application shall remain valid for a period of six months from the date of forwarding by the concerned authorities.