



**Office Of The Principal**  
**DEMOW COLLEGE**

**Demow - 785662**  
**Sivasagar, Assam**

Estd-1970

Ph-03772-226604

Ref. No. DC/NAAC/2016/06

Date: -21.11.2016

To

The Director  
National Assessment and Accreditation Council  
P.O. Box No. 1075  
Nagarbhavi, Bangalore, 560072

Sub: -Uploading of Annual Quality Assurance Reports (2013-2016)

Respected Sir,

I have the honour to inform you that the AQARs covering sessions from 2013-14, 2014-15 and 2015-16 of Demow College, Demow have been uploaded in the college website today, the 21<sup>st</sup> November, 2016.

This is for your kind information and perusal.

With regards

Enclosures:

1. Five hard copies of AQARs



*Phukan*  
21.11.2016  
(Dr. D.K. Phukan) Principal  
Demow College

Demow College, Demow  
Sivasagar, Assam

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2014-15

### 1. Details of the Institution

1.1 Name of the Institution

DEMOW COLLEGE

1.2 Address Line 1

P.O. DEMOW

Address Line 2

SIVASAGAR, ASSAM

City/Town

DEMOW

State

ASSAM

Pin Code

785662

Institution e-mail address

[collegedemow@ymail.com](mailto:collegedemow@ymail.com)

Contact Nos.

9435055228 (Principal)

Name of the Head of the Institution:

DR. DEVA KANTA PHUKAN

Tel. No. with STD Code:

03772-226604 (Office)

Mobile:

9435055228 (Principal)

Name of the IQAC Co-ordinator:

MR. TARUN CH. DUTTA

Mobile:

9435832282, 8472096850

IQAC e-mail address:

[collegedemow@ymail.com](mailto:collegedemow@ymail.com)

1.3 NAAC Track ID (For ex. MHC0GN18879)

ASCOGN10591

Or

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

NAAC/AXA/OUT  
COME/2003/2078  
7 Dt. Dec.3, 2003

1.5 Website address:

[www.demowcollege.org](http://www.demowcollege.org)

Web-link of the AQAR: [http://www.demowcollege.org/AQAR%202014\\_15.pdf](http://www.demowcollege.org/AQAR%202014_15.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C <sup>++</sup>	68.00	2003	01/12/2008

1.7 Date of Establishment of IQAC: DD/MM/YYYY **06/11/2003**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR : 2004-2008 (04/06/2014)
- ii. AQAR : 2009-2013 (28/12/2015)
- iii. AQAR: 2013-14, 2014-15, 2015-16 (21/11/2016)

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law

PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science

Management

Others (Specify)

BPP & BA Programme under  
Krishna Kanta Hondiqui State  
Open University

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc: **None**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

Faculty  Non-Teaching Staff  Students   
Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State

Institution Level

(ii) Themes

1. **Bharatiya Patabhumit Srimanta Sankardeva**
2. **Literature of the North East India in the Present Day Context**
3. **Central Budget 2014-15**

2.14 Significant Activities and contributions made by IQAC

1. **Enhancement of quality**
2. **Preparation of modalities for taking up extension programmes in neighbouring high and higher secondary schools**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. <b>To hold National Seminars</b>	1. <b>Two National Seminars held.</b>
2. <b>Strengthening sports facilities</b>	2. <b>Construction of Indoor Stadium is in progress.</b>
3. <b>Construction of</b>	3. <b>Construction of</b>

<b>digital section of the library</b>	<b>digital section of the library has been completed.</b>
---------------------------------------	---

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

**The IQAC prepares the AQAR for the current year.**

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/ Career Oriented programmes
PhD	---	---	---	---
PG	---	---	---	---
UG	1+1	-	1 (KKHSOU)	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	1 (KKHSOU)	---
<b>Total</b>	02	-	02	---

Inter-disciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

#### Core & Elective

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1 (G)+ 1 (KKHSOU)
Trimester	
Annual	01 (BPP)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers   
 Students

(On all aspects)

Mode of feedback : Online  Manual

Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus prescribed by the affiliating university has been followed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
18	04	14	---	Nil

2.2 No. of permanent faculty with Ph.D.: **04**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	01	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty  Nil  Nil

Temporary	=02
Non sanctioned	=04
Total	=06

2.5 Faculty participation in conferences/symposia/workshop/seminar:

No. of Faculty	International level	National level	State level
Attended	03	30	--
Presented papers	03	08	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. ICT used in some specific classes.
2. In house visit of students to the nearby IID Centre, Demow

2.7 Total No. of actual teaching days during this academic year 176

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Examination/evaluation reforms have been done as per the guidelines of the affiliating university.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop --- --- ---

2.10 Average percentage of attendance of students 76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Total no. of students passed	Division/Class								
			Distinction	%	I	%	II	%	III	%	Pass %
B.A. Major	63	29	---	---	14	48.28	15	51.72	---	---	46.03
B.A. Core	97	34	---	---	---	---	08	23.53	26	76.47	35.05
B.A. (KKHSOU)	11	11	08	72.73	08	72.73	03	27.27	---	---	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. IQAC inspires faculty members to go for attending RC/OP/Workshops.
- ii. Based on end-term result, IQAC appraises the concerned departmental faculty members.

2.13 Initiatives undertaken towards faculty development



<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, <b>Workshops</b> , etc.	02
Others (Short Term Refresher Course)	01

### 3.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily	Number of positions filled temporarily during this year
Administrative Staff	<b>03</b>	---	---	---	---
Technical Staff	<b>04</b>	---	---	<b>06</b>	<b>01</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**IQAC members discuss with the faculty members about the changing research design and sampling. Teachers that are not doing any research work are encouraged to take up research work including undertaking research projects such as UGC sponsored Major and Minor Research Projects.**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	---	---	---
Outlay in	---	---	6,25,900/-	Submitted

Rs. Lakhs				
-----------	--	--	--	--

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	---	i. 1,50,000/ ii. 1,40,000/-	i. Submitted ii. Submitted
Outlay in Rs. Lakhs	---	---	2,90,000/-	---

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference/Seminar proceedings	03	08	--

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Already Received	Received during this year
Major projects	2012-2014	UGC	6,25,900/-	3,76,400/-	1,99,600/-
Minor Projects	-	-	-	-	-
Interdisciplinary Projects	-	-	-	-	-
Industry sponsored	-	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-	-
Any other (Specify)	-	-	-	-	-
<b>Total</b>			<b>6,25,900/-</b>	<b>3,76,400/-</b>	<b>1,99,600/-</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

**Nil**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

**Nil**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled+ existing ones)

JRF  SRF  Project Fellows   
Any other

3.21 No. of students Participated in NSS events:

University level  State level  National level   
International level

3.22 No. of students participated in NCC events:

University level  State level  National level   
International level

3.23 No. of Awards won in NSS:

University level  State level  National level   
International level

3.24 No. of Awards won in NCC:

University level  State level  National level   
International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Observation of International Yoga Day in the institution by NCC unit.
- World Environment Day observed on 5<sup>th</sup> June, 2015.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29431.68 sq.mt.	---	---	29431.68 sq.mt.

				.
Class rooms	16	---	---	16
Laboratories	01	---	---	01
Seminar/Conference Halls	---	01	Govt. of Assam	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

**All the correspondences made to Director of Higher Education, NAAC peer team UGC and RUSA have been preserved in the software of the college computers. The admission process of degree courses has been computerized in addition to higher secondary courses.**

**Examination process of higher secondary first year has been fully computerized. The marks of internal assessments of the degree course are supplied through the software provided by the affiliating university, the University of Dibrugarh.**

**Wi-Fi facility has been added for better administrative purposes.**

**The book entry service has been continued. Computers used for circulation and browsing title have been covered with LAN.**

#### 4.3 Library services:

2014-15	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8788	931482	156	29377	8944	960859
Reference Books	1136	463448	20	12461	1156	475909
e-Books	-	-	-	-	-	-
Journals	11	16070	-	-	08	5040+
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments
Existing	40	20	03	---	---	13	07
Added	02	---	---	---	---	02	---
Total	42	---	---	---	---	---	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Teachers have been provided training on computer literacy and browsing of internet by the computer operator of the college. Internet facility is centrally available in the library and administrative office.**

4.6 Amount spent on construction and maintenance in lakhs:

i) ICT

91,209/-

ii) Campus Infrastructure, maintenance and facilities  
(Renovation of A.P. Building, V.P. Room, NCC  
Room, Indoor Stadium, Virtual and Digital Class room)

39, 53, 889/-

iii) Equipments

1, 98, 189/-

iv) Others

---

**Total:**

42, 43, 287/-

(Source: UGC+State Govt. Grant)

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

**As part of quality enhancement, the IQAC monitors the academic activities besides preparing academic calendar and holding counseling session at the very first beginning. IQAC also informs the students about the various student support services and asked them to avail the services at its best. The IQAC has been playing a supporting and guiding role to all the bodies formed for student support. The information about student support services have been incorporated in the college prospectus.**

5.2 Efforts made by the institution for tracking the progression

**The college authority encourages the students to explore their talents by publishing their creative skill in the annual college magazine, wall magazines and to participate in various competitions.**  
**IQAC also instructs the heads of each department to keep record of progression of outgoing students who are absorbed in various jobs. The departments also take care of the passed out students who are pursuing higher education in different arena.**

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
428			

(b) No. of students outside the state

(c) No. of international students

No	%	Men	No	%	Women
190	44.08		241	55.92	

Last Year (2013-14)						This Year (2014-15)						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC/ MOBC	Tea Tribes	Physically Challenged	Total
38	14	62	307	01	422	31	23	65	276	33	Nil	428

Demand ratio                      Dropout % =34.79

(Dropout rate is calculated on the basis of students sent up and passed in the BA Final exam.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**The college has yet to start coaching for competitive examinations.**

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="---"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="---"/>

5.6 Details of student counselling and career guidance

**The final end term students are provided counseling for future course of studies and employment avenues that are open**

**for passed-out graduates by the IQAC with other faculty members. Besides induction meetings, career counseling programmes are taken up by the faculty members and experts drawn from Banks, I.A.S. officers and academicians of repute.**

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	10

### 5.8 Details of gender sensitization programmes

**The lady faculty members totaling 15 (fifteen) take up gender sensitization issues with the students, especially with the girl students during college hours while deliberating academic activities. The lady members in the Anti-Ragging Committee also sensitize the girl students of the institute.**

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level   
International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level

International level

Cultural: State/ University level  National level

International level

### 5.10 Scholarships and Financial Support

2014-15	Number of students	Amount
Financial support from institution	---	---



Financial support from government	06	26, 220/-
Financial support from other sources	---	---
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs: State/ University level  National level   
International level

Exhibition: State/ University level  National level   
International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- **Sports items supplied**

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision:**

**The stakeholders of the institution together with its management authority are visioning to build up the Demow College as a centre of excellence and of academia for spreading of updated knowledge of the world and promoting capability of the student community for the well-being of the surrounding society and the nation.**

**Mission:**

**With that vision, the college sets its befitting mission in the multi-cultural and multi-ethnic setting to promote social harmony and of the quality of the learners and teaching faculty while imparting class-room teaching and through holding of seminars, workshops, group-discussions and arranging outreach programmes.**

6.2 Does the Institution has a management Information System

**Yes. The institution fosters and promotes the participatory management. This has been maintained at the higher as well as at the lower level.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

**Implementation of curriculum of each discipline is reposed upon each respective department. The HoD, together with the faculty of the respective departments, prepares the action plan to complete the course in due time for each semester course, by timely holding internal exams for the students of the departments. This is done in conformity with the academic calendar prepared by the college and the affiliated university.**

### 6.3.2 Teaching and Learning

**The authority of the college makes every effort for providing the basic necessities of teaching-learning process and its improvement.**

**The Principal in consultation with the GB and faculty members ensures the effective transaction of the teaching-learning process by-**

- i. Recruiting qualified and competent teaching staff.**
- ii. Making the teaching-learning process more student-centric.**
- iii. Encouraging the faculty members to undertake research projects and to undergo M. Phil. Programme and Ph.D. research work.**
- iv. Encouraging the teachers, for their academic development, to undergo refresher course, orientation programme, short-term training courses and to participate in workshops, seminar, symposia etc.**
- v. Organizing regional, national and/or international seminar.**
- vi. On the eve of each academic year, the IQAC informs the newcomers about the pattern of the course, its duration, resources and facilities available in the college which could be used by the students for the development of their merit and academic proficiency.**
- vii. The HoDs of each department discuss in threadbare about the transaction of the programme, course, distribution of classes, departmental seminars, progression of the students of the concerned department.**

**The Principal collects information regarding the teaching-learning process and progress of all departments. On the basis of the information gathered, he (the Principal) holds meeting of the Teachers' Unit and suggests the corrective and/or necessary measures to be adopted.**

- viii. The IQAC takes part in all academic programmes, seminar and workshops to enhance the teaching-learning quality and preservation of healthy academic environment.**
- ix. The college develops its infrastructure in order to augment the teaching-learning facility.**

- x. **The basic needs of learning are improved by procuring books, journals, periodicals and the physical space of the library.**

**To sustain the teaching-learning environment, the class-room arrangement is made each year by renovation and replacement of black board, repairing desk-benches, ceiling and electrification of the classroom etc.**

### 6.3.3 Examination and Evaluation

**2 sessional exams and term end exams under semester system has been introduced.**

**Evaluation reforms have been initiated by the affiliating Dibrugarh University together with implementation of the semester course at the under-graduate and PG level. As per guidelines of the affiliating university, evaluation reforms had been adopted by the college in the field of internal assessment, evaluation of scripts at zonal centre, scrutiny at the zone and examination administration.**

**The authority in consultation with the faculty members asks to take up remedial classes for decreasing failed rate in final term-end exams.**

### 6.3.4 Research and Development

**The management has been encouraging the faculty members for undertaking research activities. The college does not have any fund to support any research programme. Yet, research works have been undertaken by some faculty members at their own expenses. The major and minor research projects have been continued with financial support from the UGC, and reported in the AQARs of different years.**

- i. The Principal, four faculty members and the Librarian have been awarded Ph. D, other six faculty numbers have been awarded M Phil degree, two faculty members have completed PGDHE course, two have done LL. B and one B Ed. Degree.**
- ii. The authority provides incentives for pursuing research work in terms of academic leave, special leave and duty leave to attend refresher/ orientation course, national and international seminars.**
- iii. The college authority encourages the faculties to submit the research proposals to various funding agencies to avail financial support. The latter is prompt in according consent to forward the properly submitted research proposals. In the current year a few MRPs have been submitted to the UGC and awaiting for its response.**
- iv. The college authority also sponsors to publish the volumes of seminar papers in book form. Since 2010-till now three volumes of seminar paper have been published by the institution.**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**The work for automation in the library is under process. A computer set for OPAC is reserved to all kind of users. Since, the library work is not fully computerized; other allied services for accessing journals, in-house/remote access to e-publications are likely to be facilitated. The library has 05 computer sets with two printers. Out of five one computer is used for internet, one is for SOUL server and one is for circulation section with LAN. The internet band width/speed is 10 mbps.**

**Digitization programme in the library has been initiated.**

### 6.3.6 Human Resource Management

**In managing of the available human resources of the college, both teaching faculty and non-teaching staff have always been given top priority.**

- **The staff recruitment, deployment in various activities, and monitoring for professional development are systematically done.**

- **The Governing Body, the supreme managing body of the college, takes utmost care in recruitment of quality teachers for the institution.**

- **The Principal details the work and responsibility of the administrative staff for smooth running of the college.**

- **The college authority encourages and allows the faculty to go in for faculty development programme, such as RC/OP and other short-term courses with a view to promoting the quality of the teachers.**

- **The authority entrusts the faculty member some special responsibilities to discharge as per her/his efficiency and quality which should be rendered in addition to normal transaction of the course curriculum.**

**In order to promote human resources amongst the teaching faculty and the student community, the college organizes workshops, seminars, symposia and encourages the stakeholders to actively participate in such programmes.**

### 6.3.7 Faculty and Staff recruitment

**i. After obtaining permission from the Director of Higher Education, Assam for recruitment of teachers, the college authority publishes advt. in two leading newspapers and interview for selection of faculty members are held by the Governing Body in presence of subject experts and Vice Chancellor's nominees so appointed by the affiliating university and the HoD of concerned department and the final list of selection is placed before the G.B. for proposal and the same is forwarded to the Govt. of Assam for**

according approval of appointment.

ii. In the case of staff recruitment, the candidates are required to get their names registered in the local employment exchanges of the Govt. of Assam and the Govt. procedure to appoint staff in provincialised colleges of Assam is applied for holding interview and according approval of appointment by the Govt.

6.3.8 Industry Interaction / Collaboration

The institute is the centre of 11 nos. of tea gardens. The management of the college has been able to achieve building donations of 5 buildings which help a great deal in the teaching-learning activities of the institute. A Donor Member has been incorporated in the Governing Body of the college as per govt. directive.

6.3.9 Admission of Students

i. Advertisement is given in the leading news papers informing about issue of admission form, last date of submission of admission form and the date of admission.

ii. The students are selected on merit basis and the list of selected students is displayed in the notice board for information of the candidates and the guardians. The reservation policy as directed by the state govt. is followed in admitting the students.

6.4 Welfare schemes for

Teaching	GIS, GPF, NPS
Non teaching	GIS, GPF, NPS
Students	Free Studentship, Govt. Scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency		Yes/No
Academic	Yes	Dibrugarh University	Academic	College Authority
Administrative	Yes	Govt. of Assam	Administrative	College Authority

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**The affiliating university has introduced semester system since 2011 and holding of 2 sessional examinations in each semester. Internal Assessment system of 20 Marks against each paper has been introduced.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

**Alumnae of the college are often invited to the college, by the college authority while seminars, workshops and other programmes are held in the college. The alumnae actively support the annual sports, freshmen social, conference, and popular talks and in extension works through their participation, discourse and financial help from time to time.**

6.12 Activities and support from the Parent – Teacher Association

**Parents/guardians are major players in the development of academic environment; and hence three guardian members have been incorporated into the college governing body in the absence of Parent-Teacher Association. Leading personalities who are the guardians too are invited to the college from time to time to discuss about academic and institutional development of the college and they extend their support in achieving the objectives. The college has planned to form a Parent-Teacher Association.**

6.13 Development programmes for support staff

**The non-teaching staff can have training programmes organized by ASC and university. For computerized works in the administrative process and keeping of examination records, the firms supplying software provide training to the non-teaching staff.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **The College has a serene environment with best green plantation including medicinal and commercial plants.**
- **The campus of the College has been kept free of pollution and garbage.**

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**The final results have been scrutinized and the annual progression report has been prepared by the Departmental heads with the active help of the faculty members. The IQAC monitors the process.**

7.2 Provide the Action Taken Report (AIR) based on the plan of action decided upon at the beginning of the year

- i. Two national seminars held.**
- ii. Library automation is in progress.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Participatory Management**
- ii. Use of Technology at library**

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- i. World Environment Day has been observed in the college campus.**
- ii. Planting of trees to make the campus greener**
- iii. Awareness about protection of environment has been held at the spot of planted area in the college campus.**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

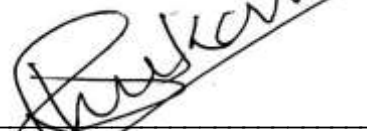
- i. Processes for completion of sports complex (indoor stadium)**
- ii. Construction and heightening of remaining boundary wall**
- iii. To take up extension & popular talk programmes**

Name: Mr. Tarun Ch. Dutta

Name: Dr. Deva Kanta Phukan



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

## BEST PRACTICE-I

**1. Title of the Practice: Participatory Management**

**2. Goal:** Quality assurance, transparency & academic growth and sustenance of healthy academic culture.

**3. The Context:**

Such goals have been set in the context of

- i. achieving the mission and vision of the College
- ii. to sustain healthy academic culture, transparency in administration, financial regulation, quality improvement of the stakeholders

**4. The Practice:**

The Participatory Management practice has been implemented in the institution in order to achieve the goals in the context of the above activities. To implement the best practices the following organs are functioning-

### **Governing Body**

Governing Body is the top management body of the institution with the Principal of the College as its Secretary/DDO.

The body is constituted as per directive of the state govt. incorporating two university nominees nominated by the affiliating university, two teacher representatives, one non-teaching representative, three guardian nominees of whom one is a lady member and one donor-member from donors' families.

### **IQAC**

The IQAC has been functioning with Principal of the institution as Chairperson, Sri Tarun Ch. Dutta, HoD, Dept. of English & Associate Professor as its Coordinator together with a few members to it.



## **Academic Body**

The Academic Body comprises of the Principal of the college, Vice-Principal and all the departmental heads looks into the academic affairs such as decision related to admission procedure, curriculum transaction, completion of the course in time, other academic activities and examination affairs.

## **Research Committee**

A Research Committee of the College provides necessary guidance and suggests rectification of MRP proposals when sought for. It encourages faculty members to involve in research activities.

## **Budget Preparation Committee**

The Budget Preparation Committee prepares a tentative budget for a financial year and places it to the head of the institution for obtaining approval of the GB.

## **Building Construction Committee**

Two Building Construction Committees are there in the college constituting of teaching and non-teaching members. One looks after the construction works funded by the UGC and the other Special Committee looks after the construction works under State Plan Grants.

## **Examination Committee**

The Examination Committee of the College arranges holding of all internal and university exams.

## **Career Counselling Cell**

It counsels and provides information to the outgoing students about the prospective career and job opportunities.

## **Women Study and Development Cell**

There is a Women Study and Development Cell in the institution formed under the 'Centre for Women's Studies', Dibrugarh University. It conducts various programmes for enhancing the empowerment of women segment. Further, the Cell implements the programmes undertaken by ACTA, Assam. The ACTA is empowering the females of the society.

### **Hostel Committee**

A Hostel Committee constituted of teaching and non-teaching members monitors the management of girls' hostel.

### **Teachers' Unit**

Demow College Teachers' Unit is an affiliated unit of the ACTA (the Assam College Teachers' Association) which stands for growth of professionalism amongst the college teachers and general welfare of the student fraternity.

### **Alumni Association**

Alumni of the college actively participate in various programmes undertaken by the institution. They are specially invited on the Fresher's Social Meet and take active participation in the College Week.

### **Students' Union**

The elected body of the students of the college named as 'Demow College Students' Union' looks into all round wellbeing of all students of the institution. In the election procedure of the college students' union the recommendations of the Chief Election Commissioner of India have been strictly followed.

### **Grievance Redressal Cell**

The Grievance Redressal Cell of the institution looks after the grievances of the student community.

## **Anti Ragging Committee**

There is an Anti Ragging Committee in the institution, constituted of teaching and non-teaching members and the General Secretary of the Students' Union of the college as member. The Committee functions to prohibit and dissuade the ragging of the students and maintenance of a healthy academic atmosphere in the college campus.

## **5. Evidence of Success**

In the participatory management system all the committees are active in their respective fields with maximum involvement of teaching and non-teaching staff.

- i. Due to vigilance of the Anti Ragging Committee, the college is free from any sort of ragging. No ragging case has been placed before the authority.
- ii. Grievance Redressal Committee listens to grievances of the stakeholders and hence the following steps have been taken. The evidence of it are the-
  - Construction of Boys' Common Room
  - Providing toilet in the Students' Union Office.
- iii. Building Construction Committee has succeeded in completing the Women Hostel and heightening of a part of existing boundary wall.
- iv. Renovation of electric line in the old buildings has been completed under the care of the Building Construction Committee.
- v. 7 ex-students are NET qualified, 4 teachers have done their Ph.D. and 5 teachers have completed M. Phil degrees. One teacher is pursuing for Ph.D. degree.

## **6. Problems Encountered and Resources Required**

Time constraint is the main hindrance. With the involvement of the teaching faculty members in various committees and in transacting

curriculum with regular teaching duties, they have little time to spare for prosecuting other academic works.

To meet the requirements of the aforesaid works the financial human resource is to be enhanced.

## 7. Notes (optional)

### Best Practices – II

1. Title of the practice: **Use of Technology at library**
2. Goal:
  - i. Data preservation
  - ii. To process information effectively and systematically
  - iii. Rendering of services through computers
3. The Context:

Readers in the library are to accustom themselves with the use of technology for seeking desired information.
4. The Practice:
  - i. Data entry service through SOUL 2.0 software
  - ii. Installation of OPAC for readers
  - iii. LAN installation with internet service
5. Evidence of Success:
  - i. Eagerness increased amongst the students about the use of computers
  - ii. Better understanding of ICT/technology at library by all categories of students and teachers
6. Problems Encountered and Resource Required:
  - i. Lack of time on the part of the students to visit the library due to heavy class load of semester system.
  - ii. More ICT related equipments are to be installed
7. Notes (Optional):



## Academic Calendar

### 1<sup>st</sup> January, 2014 – 31<sup>st</sup> December, 2014

Day and Date	Routine Day	Contents	Teaching Day	Working Day	Remarks
Wednesday 01.01.14		End Semester vacation from 16 <sup>th</sup> December 2013 – 15 <sup>th</sup> January continues	–	01	Programmes for welcoming New Year in the College
Thursday/Friday 16 <sup>th</sup> /17 <sup>th</sup> January		Commencement of the Even Semester classes and notification of class routine, course plans etc in the notice boards	01 01	02 02	
Friday 17.01.14			02	03	
Saturday 18.01.14			03	04	
Sunday 19.01.14	Sunday		—	—	Holiday
Monday 20.01.14			04	05	
Tuesday 21.01.14			05	06	
Wednesday 22.01.14			06	07	
Thursday 23.01.14			07	08	
Friday 24.01.14			08	09	
Saturday 25.01.14			09	10	
Sunday 26.01.14	Sunday	Republic Day	—	11	Celebration of Republic Day
Monday 27.01.14			10	12	
Tuesday 28.01.14			11	13	



Wednesday 29.01.14			12	14	
Thursday 30.01.14			13	15	
Friday 31.02.14		Me-dam-Me-fi			Holiday
Saturday 01.02.14			14	16	
Sunday 02.02.14	Sunday		—	—	Holiday
Monday 03.02.14			15	17	
Tuesday 04.02.14		Saraswati Puja	—	18	Celebration of Saraswati Puja
Wednesday 05.02.14			17	19	
Thursday 06.02.14			18	20	
Friday 07.02.14			19	21	
Saturday 08.02.14			20	22	
Sunday 09.02.14	Sunday		—	—	Holiday
Monday 10.02.14			21	23	
Tuesday 11.02.14			22	24	
Wednesday 12.02.14			23	25	
Thursday 13.02.14			24	26	
Friday 14.02.14		Bir Chilarai Divas	—	—	Holiday
Saturday 15.02.14			25	27	
Sunday 16.02.14	Sunday		—	—	Holiday
Monday 17.02.14			26	28	
Tuesday 18.02.14			27	29	
Wednesday 19.02.14			28	30	



Thursday 20.02.14		20 <sup>th</sup> February- 5 <sup>th</sup> March,2014: 1 <sup>st</sup> Sessional examination of the 2 <sup>nd</sup> ,4 <sup>th</sup> and 6 <sup>th</sup> Semester	29	31	
Friday 21.02.14			30	32	
Saturday 22.02.14			31	33	
Sunday 23.02.14	Sunday		—	—	Holiday
Monday 24.02.14			32	34	
Tuesday 25.02.14			33	35	
Wednesday 26.02.14			34	36	
Thursday 27.02.14			35	37	
Friday 28.02.14			36	38	
Saturday 01.03.14		1 <sup>st</sup> March - 6 <sup>th</sup> March, 2014: Counseling for the students of the semester(One day feedback assessment)	37	39	
Sunday 02.03.14	Sunday		—	—	Holiday
Monday 03.03.14			38	40	
Tuesday 04.03.14			39	41	
Wednesday 05.03.14			40	42	
Thursday 06.03.14			41	43	
Friday 07.03.14			42	44	
Saturday 08.03.14			43	45	
Sunday 09.03.14	Sunday		—	—	Holiday
Monday 10.03.14			44	46	



Tuesday 11.03.14			45	47	
Wednesday 12.03.14			46	48	
Thursday 13.03.14			47	49	
Friday 14.03.14			48	50	
Saturday 15.03.14			49	51	
Sunday 16.03.14	Sunday		—	—	Holiday
Monday 17.03.14		Holi, Doljatra(Fakua)	—	—	Holiday
Tuesday 18.03.14			50	52	
Wednesday 19.03.14			51	53	
Thursday 20.03.14		20 <sup>th</sup> March – 26 <sup>th</sup> March, 2014: Notification of the 1 <sup>st</sup> Sessional examination marks in the Departmental Notice Boards	52	54	
Friday 21.03.14			53	55	
Saturday 22.03.14			54	56	
Sunday 23.03.14	Sunday		—	—	Holiday
Monday 24.03.14			55	57	
Tuesday 25.03.14			56	58	
Wednesday 26.03.14			57	59	
Thursday 27.03.14			58	60	
Friday 28.03.14			59	61	
Saturday 29.03.14			60	62	
Sunday 30.03.14	Sunday		—	—	Holiday





Monday 31.03.14			61	63	
Tuesday 01.04.14			62	64	
Wednesday 02.04.14			63	65	
Thursday 03.04.14			64	66	
Friday 04.04.14			65	67	
Saturday 05.04.14			66	68	
Sunday 06.04.14	Sunday		—	—	Holiday
Monday 07.04.14			67	69	
Tuesday 08.04.14			68	70	
Wednesday 09.04.14			69	71	
Thursday 10.04.14			70	72	
Friday 11.04.14			71	73	
Saturday 12.04.14			72	74	
Sunday 13.04.14	Sunday		—	—	Holiday
Monday to Saturday(14, 15, 16, 17, 18 and 19 April)		Rongali Bihu/ Bohag Bihu/ Good Friday	—	—	Holiday
Sunday 20.04.14	Sunday		—	—	Holiday
Monday 21.04.14		21 <sup>st</sup> - 30 <sup>th</sup> April : 2 <sup>nd</sup> Sessional Examination	73	75	
Tuesday 22.04.14			74	76	
Wednesday 23.04.14			75	77	
Thursday 24.04.14			76	78	
Friday 25.04.14			77	79	



Saturday 26.04.14			78	80	
Sunday 27.04.14	Sunday		—	—	Holiday
Monday 28.04.14			79	81	
Tuesday 29.04.14			80	82	
Wednesday 30.04.14			81	83	
Thursday 01.05.14		May Day	—	—	Holiday
Friday 02.05.14			82	84	
Saturday 03.05.14			83	85	
Sunday 04.05.14	Sunday		—	—	Holiday
Monday 05.05.14			84	86	
Tuesday 06.05.14			85	87	
Wednesday 07.05.14			86	88	
Thursday 08.05.14			87	89	
Friday 09.05.14			88	90	
Saturday 10.05.14		Last date for Notification of the 2 <sup>nd</sup> Sessional examination marks in the Departmental Notice Boards	89	91	
Sunday 11.05.14	Sunday		—	—	Holiday
Monday 12.05.14			90	92	
Tuesday 13.05.14			91	93	
Wednesday 14.05.14		Buddha Purnima	—	—	Holiday
Thursday 15.05.14			92	94	
Friday 16.05.14			93	95	



Saturday 17.05.14			94	96	
Sunday 18.05.14	Sunday		—	—	Holiday
Monday 19 <sup>th</sup> May-Saturday 14 <sup>th</sup> June, 2014			—	120	End Semester Examinations excluding 3 Sundays=24 Days
Sunday 15.06.14	Sunday		—	—	Holiday
22 <sup>nd</sup> May-24 <sup>th</sup> June, 2014			—	120	Evaluation/Scrutiny works of the B.A. Semester/End Semester examinations at the Zones(excluding 2 Sundays=8 days,)
1 <sup>st</sup> June-20 <sup>th</sup> July, 2014			—	123	(i) Admission Notice and completion of the Admission process in the 1 <sup>st</sup> sem.class (ii) Admission to the 3 <sup>rd</sup> and 5 <sup>th</sup> sem. Classes Celebration of World Environment Day
16 <sup>th</sup> June to 15 <sup>th</sup> July, 14		5 <sup>th</sup> June , World Environment Day	—	—	Semester End Vacation
Wednesday 16.07.14		16 <sup>th</sup> July, 2014: i) Commencement of 1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> Semester classes ii) Notification of Class Routine in the College iii) Notification of Course Plan/ Departmental Class Routine in the Dept . Notice Boards of the College	95	125	16 <sup>th</sup> July, 2014: Commencement of 1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> Semester classes



Thursday 17.07.14		17 <sup>th</sup> – 22 <sup>nd</sup> July, 2014: i. Interaction with the 1 <sup>st</sup> Semester Students by the Principal and teachers of the College) ii. Fresher's Social (any one day)	96	126	17 <sup>th</sup> – 22 <sup>nd</sup> July, 2014: Fresher's Social (one day)
Friday 18.07.14			97	127	
Saturday 19.07.14			98	128	
Sunday 20.07.14	Sunday		—	—	Holiday
Monday 21.07.14			99	129	
Tuesday 22.07.14			100	130	
Wednesday 23.07.14			101	131	
Thursday 24.07.14			102	132	
Friday 25.07.14			103	133	
Saturday 26.07.14			104	134	
Sunday 27.07.14	Sunday		—	—	Holiday
Monday 28.07.14			105	135	
Tuesday 29.07.14		Id-ul-Fitre	—	—	Holiday
Wednesday 30.07.14			106	136	
Thursday 31.07.14			107	137	
Friday 01.08.14			108	138	
Saturday 02.08.14			109	139	
Sunday 03.08.14	Sunday		—	—	Holiday
Monday 04.08.14			110	140	



Tuesday 05.08.14			111	141	
Wednesday 06.08.14			112	142	
Thursday 07.08.14			113	143	
Friday 08.08.14			114	144	
Saturday 09.08.14			115	145	
Sunday 10.08.14	Sunday		—	—	Holiday
Monday 11.08.14			116	146	
Tuesday 12.08.14			117	147	
Wednesday 13.08.14			118	148	
Thursday 14.08.14			119	149	
Friday 15.08.14		Observation of Independence Day	—	150	Celebration of Independence Day
Saturday 16.08.14			120	151	
Sunday 17.08.14	Sunday		—	—	Holiday
Monday 18.08.14		Janmastami	—	—	Holiday
Tuesday 19.08.14			121	152	
Wednesday 20.08.14			122	153	
Thursday 21.08.14			123	154	
Friday 22.08.14			124	155	
Saturday 23.08.14			125	156	
Sunday 24.08.14	Sunday		—	—	Holiday
Monday 25.08.14			126	157	



Tuesday 26.08.14		26 <sup>th</sup> August-4 <sup>th</sup> September,2014: 1 <sup>st</sup> Sessional Examination in the Semester system	127	158	
Wednesday 27.08.14		Tithi of Shri Shri Sankardeva	—	—	Holiday
Thursday 28.08.14			128	159	
Friday 29.08.14			129	160	
Saturday 30.08.14			130	161	
Sunday 31.08.14	Sunday		—	—	Holiday
Monday 01.09.14			131	162	
Tuesday 02.09.14			132	163	
Wednesday 03.09.14			133	164	
Thursday 04.09.14			134	165	
Friday 05.09.14		Teachers' Day	135	166	Celebration of Teachers' Day
Saturday 06.09.14		6 <sup>th</sup> – 9 <sup>th</sup> September, 2014:Students' Union Election (any one day)	136	167	6 <sup>th</sup> -9 <sup>th</sup> September, 2014:Students' Union Election (any one day)
Sunday 07.09.14	Sunday	6 <sup>th</sup> – 11 <sup>th</sup> September, 2014: (counseling for 1 <sup>st</sup> Semester and mead sem. feed back assessment, any one day)	—	—	Holiday
Monday 08.09.14			137	168	
Tuesday 09.09.14			138	169	
Wednesday 10.09.14			139	170	
Thursday 11.09.14			140	171	



Friday 12.09.14			141	172	
Saturday 13.09.14		Tithi of Shri Shri Madhavdeva	—	—	Holiday
Sunday 14.09.14	Sunday		—	—	Holiday
Monday 15.09.14			142	173	
Tuesday 16.09.14			143	174	
Wednesday 17.09.14			144	175	
Thursday 18.09.14			145	176	
Friday 19.09.14			146	177	
Saturday 20.09.14			147	178	
Sunday 21.09.14	Sunday		—	—	Holiday
Monday 22.09.14			148	179	
Tuesday 23.09.14		23 <sup>rd</sup> -30 <sup>th</sup> September,2014 : Internal assessment of the semesters through seminar, group discussion etc	149	180	
Wednesday 24.09.14			150	181	
Thursday 25.09.14			151	182	
Friday 26.09.14			152	183	
Saturday 27.09.14			153	184	
Sunday 28.09.14	Sunday		—	—	Holiday
Monday 29.09.14			154	185	
Tuesday 30.09.14		Last date of notification of 1 <sup>st</sup> Sessional exam marks in the departmental notice boards	155	186	



Wednesday 01.10.14		1 <sup>st</sup> -4 <sup>th</sup> October,2014: Durga Puja, Gandhi Jayanti and Janmotsav of Shri Shri Sankardeva	—	—	Holiday
Thursday 02.10.14			—	187	Celebration of Gandhi Jayanti
Friday 03.10.14			—	—	Holiday
Saturday 04.10.14			—	—	Holiday
Sunday 05.10.14	Sunday		—	—	Holiday
Monday 06.10.14		Id-Uz-Zuha	—	—	Holiday
Tuesday 07.10.14		Lakhmi Puja	—	—	Holiday
Wednesday 08.10.14			156	188	
Thursday 09.10.14			157	189	
Friday 10.10.14			158	190	
Saturday 11.10.14			159	191	
Sunday 12.10.14	Sunday		—	—	Holiday
Monday 13.10.14			160	192	Observation of World Disaster Day
Tuesday 14.10.14			161	193	
Wednesday 15.10.14			162	194	
Thursday 16.10.14			163	195	
Friday 17.10.14			164	196	
Saturday 18.10.14		Kati Bihu	—	—	Holiday
Sunday 19.10.14	Sunday		—	—	Holiday
Monday 20.10.14			165	197	
Tuesday 21.10.14		21 <sup>st</sup> -27 <sup>th</sup> October,2014: 2 <sup>nd</sup> Sessional Examination in the Semester system	166	198	





Wednesday 22.10.14			167	199	
Thursday 23.10.14		Kali Puja and Dewali		—	Holiday
Friday 24.10.14		168	200		Observation of UNO Day
Saturday 25.10.14			169	201	
Sunday 26.10.14	Sunday		—	—	Holiday
Monday 27.10.14			170	202	
Tuesday 28.10.14			171	203	
Wednesday 29.10.14			172	204	
Thursday 30.10.14			173	205	
Friday 31.10.14			174	206	
Saturday 01.11.14			175	207	
Sunday 02.11.14	Sunday		—	—	Holiday
Monday 03.11.14			176	208	
Tuesday 04.11.14			177	209	
Wednesday 05.11.14			178	210	Observation of Death Anniversary of Dr. Bhupen Hazarika
Thursday 06.11.14		Birthday of Guru Nanak	—	—	Holiday
Friday 07.11.14			179	211	
Saturday 08.11.14			180	212	
Sunday 09.11.14	Sunday		—	—	Holiday
Monday 10.11.14			181	213	
Tuesday 11.11.14		Last date of notification of 2 <sup>nd</sup> Sessional exam marks in the departmental notice boards	182	214	



Wednesday 12.11.14			183	215	
Thursday 13.11.14			184	216	
Friday 14.11.14			185	217	
Saturday 15.11.14			186	218	
Sunday 16.11.14	Sunday		—	—	Holiday
Monday 17.11.14			187	219	
Tuesday 18.11.14			188	220	
Wednesday 19.11.14			189	221	
Thursday 20.11.14			190	222	
Friday 21.11.14			191	223	
Saturday 22.11.14		22 <sup>nd</sup> November-20 <sup>th</sup> December, 2014: Evaluation/Scrutiny works of the B.A. Semester/End Semester examinations at the Zones		224	Evaluation/Scrutiny works of the B.A. Semester/End Semester examinations at the Zones
Sunday 23.11.14	Sunday		—	—	Holiday
Monday 24.11.14		Lachit Divas	—	—	Holiday
Tuesday 25.11.14				225	
Wednesday 26.11.14				226	
Thursday 27.11.14				227	
Friday 28.11.14				228	
Saturday 29.11.14				229	
Sunday 30.11.14	Sunday			—	Holiday
Monday 01.12.14				230	



Tuesday 02.12.14		Asom Divas (Su-Ka-Pha Divas)		231	Celebration of Assam Divas
Wednesday 03.12.14				232	
Thursday 04.12.14				233	
Friday 05.12.14				234	
Saturday 06.12.14				235	
Sunday 07.11.14	Sunday			—	Holiday
Monday 08.12.14				236	
Tuesday 09.12.14				237	
Wednesday 10.12.14				238	
Thursday 11.12.14				239	
Friday 12.12.14				240	
Saturday 13.12.14				241	
Sunday 14.12.14	Sunday			—	Holiday
Monday 15.12.14				242	
Tuesday 16.12.14		16 <sup>th</sup> December,2014 to 15 <sup>th</sup> January, 2015:Semester end vacation for the teaching staff	—		Semester end vacation
Wednesday 17.12.14		17 <sup>th</sup> December-31 December, 2014 ( For College week= 7days)	—	249	7 Days for College Week
Thursday 18.12.14			—		
Friday 19.12.14			—		
Saturday 20.11.14			—		
Sunday 21.12.14	Sunday		—	—	Holiday



Monday 22.12.14			—		
Tuesday 23.12.14			—		
Wednesday 24.12.14			—		
Thursday 25.12.14		Christmas	—		Holiday
Friday 26.12.14			—		
Saturday 27.12.14			—		
Sunday 28.12.14	Sunday		—	—	Holiday
Monday 29.12.14			—		
Tuesday 30.12.14			—		
Wednesday 31.12.14			—		